

RESIDENTIAL ACCOMMODATIONS CHECKLIST

For Students Transitioning to College

1. ON CAMPUS TOURS & BEFORE GRADUATION

- ☐ Go on campus tours and ask to see a typical dorm room.
- ☐ While on a campus tour, ask to see a typical classroom, dining hall & the Accessibility Office.
- ☐ Ask for a copy of the most recent IEP/504 plan & any medical evaluations.

2. AFTER ENROLLING IN COLLEGE

- ☐ Visit the college website and search for “disability,” or “accessibility,” to find the correct office.
- ☐ Fill out the Registration Form on the Accessibility Office website.
- ☐ Provide recent medical or psychological documentation (typically within the last 2–3 years) explaining the need for the accommodation.
- ☐ Schedule a short conversation with an Accessibility Office staff member. Your student should be prepared to explain how their disability affects daily living and why certain housing accommodations are helpful.
- ☐ Receive your Accommodation Letter (sent via email or in online portal).

3. DURING SEMESTER

- ☐ Give Accommodation Letter to campus offices impacted.
- ☐ Be a self-advocate to ensure accommodations are provided.
- ☐ If issues arise, the student should contact the Accessibility Office.

For more college related tips & advice:
www.fastforwardcollegecoaching.com